



# NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 1/12/2024  
 Individuals/Group Involved Mike Hougan Number of Students 5  
 Activity State Floral Contest  
 Destination Castle Rock High School  
 Departure Date 3/22/2024 Return Date 3/23/2024  
 Accommodations: Mt. Saint Helens Hotel  
 Source(s) of Revenue: ASB/CTE  
 Description of Fundraising Activities Wreath Sales, Plant Sales  
 Estimated Individual Student Cost 0 Estimated Total Group Cost 250.00  
 How was this activity/trip available to any interested and/or eligible student(s) Member of FFA  
 How was this trip promoted to all interested/eligible students? Club meetings, announcement  
 Will any student(s) be excluded from this trip due to the inability to pay? NO  
 Insurance (special coverages) not applicable  
 Purpose of Trip (include the educational value) Compete at State Floral Competition in Castle Rock, WA

Has this trip been previously taken? YES If yes, when? Past years

List of chaperones and students MUST be attached to this form one week prior to travel.  
(Chaperones must be of each gender if students of each gender are attending.)

1. Attach additional information as appropriate.
2. Contact Business Services with questions about insurance.
3. Parent permission and medical authorization forms go to the principal.
4. All district employees need to submit a travel request form.
5. Notify the school nurse.

[Signature] Signature of Initiator  
[Signature] Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on 2-6-2024  
Approved

Superintendent or Designee Signature \_\_\_\_\_ Date \_\_\_\_\_